

II. ELECTIONS AND ANNUAL MEETING

Section 1. Eligible members

The general membership “in good standing” and present during an annual meeting shall constitute a quorum at this meeting and shall be considered the voting members of the Society. The COM chapters of the ACOFP located in the state of Florida shall be entitled to one voting member each during an annual meeting.

Section 2. Annual Membership Meeting

- A. The outgoing president or his/her designate, shall preside over an annual membership meeting and shall be entitled to a vote on matters brought before this body only in the event of a tie. He/she shall be responsible for formulating the agenda.
- B. The annual meeting of the membership shall be held in conjunction with the annual convention of the Society and may be an in person or virtual meeting. A quorum of the membership shall consist of those voting members “in good standing” attending the annual meeting.

Section 3. Elections

A. General

The BOT members and officers shall be elected by the membership during the annual membership meeting. BOT members and officers may succeed themselves. BOT members shall be selected in such a manner as to provide adequate geographical representations of the entire state.

B. Nominating Committee

- (1) The Nominating Committee shall be appointed by the President and consist of the President, President-elect, one Past President, and one Active BOT member.
- (2) The Nominating Committee shall submit a slate of nominees for the various BOT positions at least thirty (30) days prior to an annual meeting. The final slate shall be submitted to the membership by being printed in the official publication or website of the society at least fourteen (14) days prior to an annual meeting.
- (3) Nominations for any office may be made from the floor during that portion of the annual membership meeting.
- (4) A majority vote of all qualified members present at the annual meeting shall be required for election of any officer or BOT member.

C. Elected Officers

The newly elected officials shall assume their duties immediately following swearing in. The following officers are elected positions: President Elect, Vice-president, Secretary, and Treasurer. All positions shall be for a term of two (2) years. All the above positions shall be held only by duly elected BOT members. All elected officers shall function as BOT members as well. These Officers will be referred to as the Executive Committee and will include the Immediate Past President.

D. Board of Trustees

BOT members shall be active members, elected by the general membership at an annual meeting for a two (2) year term.

E. Convention Committee

The Convention Committee shall consist of four (4) BOT members appointed by the President.

F. Appointed Officers.

The President shall appoint a parliamentarian and committee chairs as he/she deems necessary.

I. BOARD OF TRUSTEES

Section 1. Qualifications

- A. An applicant for membership shall be of good moral and professional character.
- B. Applicant shall be made upon the prescribed form and shall be accompanied by the annual dues as prescribed by these Bylaws.

Section 2. Composition of BOT

- A. The BOT shall consist of the President, President Elect, Vice president, Immediate Past President, Secretary, Treasurer, and the elected BOT members. The total number of the BOT may not exceed more than twenty (20) active voting members, including the BOT Executive Committee. This total number will not include the non-voting members such as the Emeritus BOT.
- B. Quorum of BOT: A majority of those present at any BOT meeting shall constitute a quorum at any duly called meeting.
- C. The Family Physician Chair at each Florida COM shall be invited to serve as a voting member of the BOT.

Section 3. Emeritus Board of Trustees

- A. The President may appoint up to five (5) Past Presidents to the Emeritus Board of Trustees.
- B. While Emeritus Board of Trustees members are encouraged to attend all regular Board of Trustees meetings, Emeritus Board members have no voting privileges on the regular Board of Trustees.

Section 4. Governance and General Functions

The BOT shall be the governing body and shall manage the affairs of the Society in accordance with its Constitution and Bylaws and the motions, policies and directives of the membership.

- A. Board Meetings. The BOT shall meet up to four (4) times annually.
 - (1) One Annual Meeting. One of the BOT meetings shall be held in conjunction with the Annual convention of the Society, when feasible.
- B. Special Meetings. Special meetings of the BOT may be called by the President: